

MEMORANDUM

TO: All State Fleet Agency Contacts

FR: Robin Rehborg, Director
State Fleet Services

DT: May 30, 2014

RE: New Driver ID Number

Effective **June 20th** the old credit card pin numbers will be deleted from the system. All users that were supplied to State Fleet, by the agencies, should have received a driver ID number to use with the Voyager credit cards.

Please be sure to inform all users of the date they will no longer be able to use the old pin system. If you have a user that was not on the initial agency list, you will need to request a driver ID for them through the BUS system. The instructions are on the State Fleet website:

<https://www.dot.nd.gov/divisions/fleet/statefleet.htm>

If you have any questions please contact Jackie Burke 328-1434 or Diane Lipp at 328-2701.

Thank you!